



Newtown
COMMUNITY CENTER

Toddler Play Time Instructor

Reports to: Event & Marketing Coordinator

Job Type: As-need (Based on Party Bookings)

Overview

As a **Toddler Play Time Instructor**, you will lead fun, active, and age-appropriate "Parent & Me" gym sessions for young children (ages 2-4). You will engage children and their caregivers through structured activities such as musical chairs, freeze dance, obstacle courses, and balloon volleyball. This role requires high energy, strong communication, creativity, and a passion for early childhood development. This position is **as-needed** based on party bookings.

Responsibilities

- Communicate with the Event & Marketing Coordinator before each session to review details, attendance, and activity plans
- Plan and lead a variety of toddler-friendly gym activities that encourage movement, coordination, and social interaction
- Set up and organize equipment prior to the session start time
- Greet families and explain session structure and expectations
- Actively engage children throughout the session to encourage participation and fun
- Adapt activities as needed to accommodate different skill levels and group dynamics
- Maintain a safe and supportive environment for all participants
- Clean-up activity space, ensuring equipment is properly stored and the area is left tidy
- Report any issues, injuries, or supply needs to the Event Coordinator in a timely manner

Skills & Qualifications

- Experience working with young children (ages 2-5) in a group setting (teaching, coaching, daycare, recreation programs, etc.) preferred
- Knowledge of age-appropriate games, activities, and child development milestones
- Energetic, patient, and enthusiastic demeanor
- Strong communication and leadership skills, especially with young children
- Dependable, organized, and able to work independently
- Must be comfortable facilitating "Parent & Me" style sessions
- CPR/First Aid certification is a plus (or willingness to obtain)
- Must be available for scheduled program sessions as needed